



Public Charter School Alliance Policy Manual

Bringing your charter school consistency, collaboration, and clarity.



Public charter school policies create consistent standards for making decisions and taking action. The PCSASC Model Charter School Policy Manual has been designed to aid charter school leaders in the operation and management of their schools and to guide governing boards in their duties and responsibilities.

Why do we need policies?

- Policies establish a standard and recommended way of acting in challenging situations.
- Policies clarify roles and implementations of the schools legal and fiduciary responsibilities.
- The purpose is to serve as a guide when the board carries out its governance duties while staff conducts the organization's daily operations.
- Policies function as a protective mechanism for the organization and for individuals when a decision is questioned; those responsible can explain how they reached their conclusion by pointing to an approved policy that was followed.

What is included with the PCSASC Model Charter School Policy Manual and Annual Subscription?

Federal Compliance Policies:

- Administration
- Program
- Staff
- Students
- Finances
- Property
- Operations
- Relations

General Policies:

- Human Resources
- Financial Operations
- Operation Policy Templates
- Board Governance Policies

As well as:

- Ongoing Updates and Implementation Support
- Webinars and Training
- Technical Assistance
- Peer networking

The policy templates have been carefully crafted following best practices and have been reviewed and vetted by legal experts, however schools should have their own legal experts review policies prior to adoption. The policies provide a solid foundation for your board to utilize for adopting your own policies.

How do we manage the adoption of the Model Board Policies?

We know that adoption takes time and effort. To better assist you, PCSASC will conduct webinars to provide best practices for working through the policies and getting them quickly adopted by your Board. We will provide peer networking opportunities to develop new solutions.

The Public Charter School Alliance of South Carolina, in partnership with The National Charter Schools Institute and the Georgia Charter Schools Association, has developed policy templates for critical policies needed in every charter school policy manual.

What are the costs involved?

PCSASC Model Charter School Policy Manual: \$3200

This is a one-time charge that includes initial support in implementation with access to webinars and technical assistance (an average of 6 hours per school) for one year.

Annual Subscription after first implementation year: \$750 per year

Schools will subscribe annually to access continuous policy updates and related trainings and supports - including at least 2 federal review updates per year and ongoing access to trainings and related support (average of 4 hours per year).

Pricing subject to increase annually in the future based on actual costs from development partners.

To Purchase the Manuals or for more information:

Please email Mary Carmichael at Mary.Carmichael@sccharterschools.org

NOTICES

We wish to remind you of the clear distinction between supplying information related to the law and the provision of legal advice. The PCSASC Model Charter School Policy Manual contains legal information that is not to be construed as legal advice. The PCSASC Model Charter School Policy Manual and related templates are supportive resources only. You are encouraged to seek legal counsel for actual application of the law to your charter school's individual situations and circumstances.

The policies PCSASC Model Charter School Policy Manual are for the sole use of the purchaser and reproduction is prohibited. They are not to be shared with other schools or posted openly on the internet or distributed in any fashion beyond the board and staff of the school. The PCSASC Model Charter School Policy Manual are property of the Public Charter School Alliance of South Carolina. All rights are reserved and will be enforced to the fullest extent of the law.